



CITY OF PLANT CITY

PROJECT SITE PLAN SUBMITTAL CHECKLIST

DATE _____

PROJECT NAME _____

PROJECT ADDRESS _____

DEVELOPER AND/OR OWNER INFORMATION

NAME _____

CONTACT _____

ADDRESS _____

TELEPHONE () _____

FAX () _____

E-MAIL _____

THE FOLLOWING ITEMS ARE REQUIRED WITH SUBMITTALS

FOR OFFICE USE ONLY

DOCUMENTS	NUMBER REQUIRED
Cover Letters w/All Contact Information 1-Engineering/1-Planning & Zoning	2
Project Site Plans (24" X 36" sheets)	5
Project Site Plans -In pdf format	3
Project Site Plans in AutoCAD digital format	1
Application for Engineering Plan Review	1
Concurrency Determination Application	1
Aviation Authority Approval (if applicable)	1
Engineering Plan Review Fee	Check
Planning & Zoning Review Fee	Check

REC'D	DOCUMENTS Routed		INITIALS
	Engineering	Planning & Zoning	

Note: All Future Correspondence in pdf format

E-mail: planning@plantcitygov.com

SUBMIT TO :

City of Plant City
Development Services Department
302 W. Reynolds St. - 2nd Floor
Plant City, FL 33566

Phone: (813) 659-4200
Fax: (813) 659-4206

Incomplete submittal(s) will NOT be accepted and will be discarded after 3 days.